

Alpha Kappa Alpha Sorority, Inc. – Lambda Nu Omega Chapter - Voucher

Date: _____

Voucher #: _____

Budget: _____



To be Filled in by Tamiouchos at time of payment

	\$	
Date	Amount	Check No.

Approved Tamiouchos: _____

Requested Check Mail: YES ___ or NO ___ Pick up Check: YES ___ or NO ___

Pay to the order of: _____

Address/City/State/Zip: _____

Submitted by (Signature): _____

Indicate committee or officer: _____

SUBMIT A MAXIMUM OF FIVE RECEIPTS PER VOUCHER. LIST EACH RECEIPT SEPARATELY.

Description/Purpose	Amount	Expense Category
Total	\$	

EXPENSE ACCOUNT CATEGORIES

<p><u>2010 Corporate Office Expenses</u></p> <p>2011 Chapter Tax</p> <p>2012 Regular Member Per Capita</p> <p>2013 Golden Member Per Capita</p> <p>2014 EAF Dues</p> <p>2015 Manual of Standard Procedure</p> <p>2015 Constitution & By-Laws</p> <p>2017 COIP Contribution</p> <p>2018 Reactivation Fee/Life Member</p> <p>2019 Per Capita Late Fee</p> <p>2020 Silver Soror Medallions</p> <p><u>2030</u> MAF Membership</p> <p><u>2050 Conference Expenses</u></p> <p>2051 RC Delegate Registration</p> <p>2052 RC Operating Expenses</p> <p>2053 RC Hospitality</p> <p>2054 RC Silver Star/Golden Recognition</p> <p>2055 Step Show Expenses</p> <p>2056 Boule Delegate Registration</p> <p>2057 Boule Hospitality</p> <p>2058 RC Bus (In/Out)</p> <p>2059 RC Apparel (In/Out)</p> <p>2060 Greek Day @ State Capitol Bus (In/Out)</p> <p><u>2080 Basileus Expenses</u></p> <p>2081 Founders Day (local)</p> <p>2082 Regional Conference</p> <p>2083 Leadership Conference</p>	<p><u>Basileus Expenses Cont. Basil</u></p> <p>2084 Boule</p> <p>2085 Greek Day at State Capitol</p> <p>2086 Area/Cluster Retreat</p> <p>2087 Public Policy</p> <p><u>3000 Operational Expenses</u></p> <p>3001 Basileus</p> <p>3002 Anti-Basileus</p> <p>3003 Calendar</p> <p>3004 Custodian</p> <p>3005 EAF Captain</p> <p>3006 Epistoleus</p> <p>3007 Pecunious Grammateus</p> <p>3008 Grad Advisor (DO)</p> <p>3009 Grad Advisor (PN)</p> <p>3010 Grammateus</p> <p>3011 Historian</p> <p>3012 Hodegos</p> <p>3013 Protocol</p> <p>3014 Ivy Leaf Reporter</p> <p>3015 Philacter</p> <p>3016 Tamiouchos</p> <p>3017 AKA Connection</p> <p>3018 Membership</p> <p>3019 Nominating</p> <p>3020 Standards</p> <p>3021 Technology</p> <p>3022 Special Printing</p> <p>3023 Parliamentarian</p> <p>3024 LNO News Printing/Mailing</p>	<p><u>Operational Expenses Cont.</u></p> <p>3025 Undergraduate Relations</p> <p>3026 Technology LNO Web Pages</p> <p>3027 Basilei Council</p> <p>3028 Auditing</p> <p>3029 Sisterly Relations</p> <p><u>3050 Chapter Functions</u></p> <p>3052 Officer Transition Workshop</p> <p>3053 Chapter Roundup</p> <p>3054 Chapter Retreat</p> <p>3055 Chapter Anniversary Celebration</p> <p>3056 Chapter Evaluation</p> <p>3057 Chapter Celebration</p> <p>3058 Joint Founders Day</p> <p>3059 Strategic Planning Workshop</p> <p><u>3070 Other Expenses</u></p> <p>3071 Bonding of Officers</p> <p>3072 P. O. Box Rental</p> <p>3073 Meeting Room Rental</p> <p>3074 Storage Rental & Insurance</p> <p>3075 Grant Awarded to LNO</p> <p>3076 Contingency Fund</p> <p>3077 Pan Hellenic Expenses</p> <p>3078 Community Scholarships</p> <p>3080 Miscellaneous Fees/Expenses</p> <p>3081 Bank Fees</p> <p>3082 Community Fundraiser Expenses</p> <p>3088 Program Expenses/Donation</p> <p>3089 Soror Child High School Graduate</p>
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Approval (Basileus/Anti Basileus): _____ Date _____

Authorization: Committee Chairman: _____ Date _____